We wish you the best of luck and hard work as you explore and apply for research opportunities.
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Proposal Structure: 2 Examples

**Example 1**
- Statement of Problem
- Objectives
- Plan of Action
- Expected Outcomes
- Impact of research

**Example 2**
- Research Question
- Background
- Methodology
- Practical Applications
- Expected Results

**Your timeline is**
- An overview of your specific research steps
- Provide details and be realistic

Prepare a Budget
- Discuss with your faculty mentor possible needed supplies to conduct your research
- Search for estimates for proposed supplies
- Create a budget that includes the item, estimated cost, and justification for needing it
- Limit of $400 per semester. Estimate high to account for shipping
- Funds cannot be spread over several semesters
- Item is property of faculty after end of research term

Personal Statement: Both Personal and Professional (1 page)
- Describe your personal goals and how this research relates to your goals
- Describe your interest in participating in the research and how you got interested
- Explain how your technical skills will help the research
- This is where you can explain anything that might seem odd or confusing to the committee.

Proposal Evaluation Process
- Evaluated by FURI faculty committee
- Each application and proposal is reviewed by two reviewers, then the entire committee reviews applications
- The process is competitive
- Funding levels vary per semester
- Approved proposals depend on number of proposals received, the quality of the proposals, and amount of available funding

Evaluation Criteria
- The research question or hypothesis to be investigated is well-thought out and described.
- There is a clearly defined research plan that describes the tasks that will be conducted in order to answer the research question.
- The timetable is descriptive and correlates to the research plan defined in the proposal.
- The proposal provides a concise review of research previously published relevant to the proposed work with appropriate citations.
- The personal statement demonstrates that the student is motivated and aligns with the proposed research activities.
- The resume demonstrates an ability to achieve goals and participation in activities.
- The overall transcript illustrates good academic standing and the student’s ability to manage the course load and research.
- The proposal explicitly states how the research aligns with at least one of the five Fulton research themes.
- The proposal support letter strongly endorses the student’s abilities and preparation for the project and demonstrates a clear commitment toward the student’s project as a mentor.

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